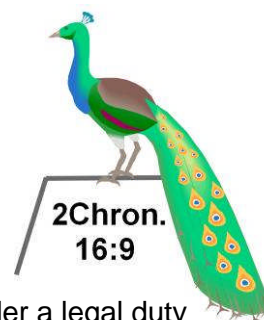


**PARISH OF KNAPHILL WITH BROOKWOOD**

**CHURCH OF ENGLAND MARRIAGE MEASURE (updated 2010)**

**Form for completion by a person who wishes to marry in the parish by virtue of a Qualifying Connection with the parish**

*A Warm Welcome - We are delighted that you wish to marry here.*



The Minister of the parish, whose name and address are set out below, is under a legal duty to be satisfied that you can lawfully marry in the parish before the marriage can take place or a firm date and time can be fixed for it. To make this process as quick and simple as possible, whichever of you claims to have a connection with the parish is asked to complete this form and return it to the Minister.

**PLEASE BEGIN BY READING THE FOLLOWING NOTES:**

1. Please complete all four parts (A, B, C and D. In Part D, please complete sections 1 and 2 and the question(s) in section 3 which apply to you.
2. Before completing the form, and in particular part D, you may well find it helpful to read the material on the Church of England Marriage Measure 2008 on the Church of England web site at [www.cofe.anglican.org](http://www.cofe.anglican.org) including the House of Bishops' guidance on the Measure., if you do not have access to the internet the parish will be pleased to send you a copy of an explanatory leaflet and the House of Bishops' guidance.
3. If you are not certain about how to complete any part of the form, please contact the parish for advice.
4. If
  - either of you has been married previously, and your former husband or wife is still alive;
  - or
  - either of you is not a UK national;

Please alert the Minister to that as soon as possible, even before submitting the completed form, so that the special issues which arise can be considered without delay.

5. The Minister is the person responsible for complying with the Data Protection Act 1998 (the data controller) in relation to the personal information you provide on and with this form. The Minister will use that information to establish whether you can lawfully be married in the parish. When the Minister has considered the completed form, it is possible that the Minister may still need to ask you for some further documents or other information, or may need to ask someone holding an official position in the parish for further information in support of your connection with the parish. If any special issue arises in your case it is also possible that the Minister may need to ask for advice on it from the diocesan legal adviser. However, if any of these becomes necessary, the Minister will see that you are kept fully informed. The Minister will share the information you have given only with those people who need to see it in order to provide the further information or advice described above.

The Minister of the Parish is

**Revd Nick Grew**

Trinity House,  
Trinity Road,  
Knaphill  
GU21 2SY

**Tel** 01483 473489

**e-mail** [nickthevic@knaphillchurch.co.uk](mailto:nickthevic@knaphillchurch.co.uk)

**PART A – REQUEST TO MARRY IN PARISH**

<p>* Person completing form— please insert full names of yourself and your fiancé(e)</p>	<p>I, ..... *, wish to be married to          .....*</p> <p>according to the rites of the Church of England in the Parish of <i>Knaphill with Brookwood</i> by virtue of my having a qualifying connection with the parish under the Church of England (Marriage Measure 2008).</p> <p>I confirm that the information and answers given in and supplied with this form are correct to the best of my knowledge and belief. I agree that the information may be used for the purposes described in note 5 above.</p> <p>Signed .....</p> <p>Date .....</p>
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**PART B – THE PROPOSED MARRIAGE**

<p>* Please delete whichever church does not apply</p> <p>Please see introductory paragraph on page 1</p>	<p>My fiancé(e) and I wish to be married in the following church /place of worship in the parish of <u>Knaphill with Brookwood</u></p> <p>*Holy Trinity, Knaphill</p> <p>*St Saviour's, Brookwood</p> <p>Our preferred date and time for the marriage would be *</p> <p>Time.....</p> <p>Date.....</p>
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**PART C - GENERAL INFORMATION ABOUT YOURSELF AND YOUR FIANCÉ(E)**

*(Please complete in block capitals – continues on next page)*

	BRIDE	BRIDEGROOM
<b>Full Name</b>		
<b>Present Home Address</b>		
<b>Which is your Parish church? * go to: <a href="http://www.achurchnearyou.com">www.achurchnearyou.com</a></b>		

*\* If you do not reside in the parish of Knaphill with Brookwood, in addition to banns being read in our church, you will need to have banns read in the church in your parish.*

<i>(Continued)</i>	<b>BRIDE</b>	<b>BRIDEGROOM</b>
<b>Tel (day)</b>		
<b>Tel (evening)</b>		
<b>Tel (mobile)</b>		
<b>e-mail</b>		
<b>Date of Birth</b>		
<b>Nationality</b>		
<b>Occupation</b>		
<b>Father's Full Name ( if deceased, add dec'd)</b>		
<b>Father's Occupation</b>		
<p><b>Have either of you previously been married? (Please delete whichever answer does not apply)</b></p> <p><b>If yes,</b></p> <p><b>(a) When did the marriage end? (Give Date)</b></p> <p><b>(b) How did it end? (e.g. divorce, death)</b></p> <p><b>(c) Is the other spouse still alive?</b></p> <p><b>(d) Are you in an existing Civil Partnership? *</b></p>	<p><b>Yes/No</b></p> <p><b>Yes/No</b></p> <p><b>Yes/No</b></p> <p><b>Yes/No</b></p>	<p><b>Yes/No</b></p> <p><b>Yes/No</b></p> <p><b>Yes/No</b></p> <p><b>Yes/No</b></p>
<p><b>* Note:</b> The law also forbids a person who has entered into a civil partnership to enter into a marriage while the civil partnership is still subsisting.</p>		
<p><b>Are you &amp; your fiancé(e) related or connected by marriage ? (Please delete whichever answer does not apply)</b></p> <p><b>If your answer is yes to this question please give details</b></p>	<p><b>Yes/No</b></p>	

**PART D – YOUR QUALIFYING CONNECTION WITH THE PARISH**

*Please complete sections 1 and 2 and whichever questions(s) in section 3 apply*

**SECTION 1**

*Please tick relevant box or boxes*

I wish to rely on a connection with the parish by virtue of **one or more** of the following:

- A** I was baptised in the parish (by a Church of England service/form of baptism)
- B** I have been confirmed (by a Church of England service) and my confirmation is entered in a register belonging to a church or chapel in the parish
- C** My parent or grandparent was married in the parish by a Church of England service
- D** I have had my usual place of residence in the parish for at least 6 months\*
- E** My parent has had his or her usual place of residence in the parish for at least 6 months during my lifetime \*
- F** I have habitually attended public worship at Church of England services in the parish for at least 6 months \*\*
- G** My parent has habitually attended public worship at Church of England services in the parish for at least 6 months during my lifetime \*\*

*\* This can apply whether or not you or your parent(s) are still resident in the parish*

*\*\* This can apply whether or not you or your parent(s) are still attending worship in the parish*

**Note: In the Church of England Marriage Measure a parent means:**

- *parent of either a legitimate or an illegitimate child; or*
- *an adoptive parent (This requires legal adoption); or*
- *a person "who has undertaken the care and upbringing" of another person.*

*For a **grandparent** one of the above three types of relationship must apply between each generation and the next, i.e. between the grandparent and the parent and between the parent and the person completing the form.*

## SECTION 2

\* Please delete as appropriate

Does any of the information on which you are relying to show your connection with the parish:

- give a name for you which is different from the one you have used on this form; or
- give the surname for any parent or grandparent of yours which is different from your surname as set out on this form?

Yes/No \*

If yes, please:

- give the previous/other name(s)
- explain how the difference has arisen and
- if the reason for the difference between the names is that you have changed your name, explain when and how the change(s) took place and provide any documentary information (e.g. adoption certificate, marriage certificate, deed poll for change of name)

**PLEASE NOW GO ON TO COMPLETE THE PART(S) OF SECTION 3 WHICH CORRESPOND TO THE STATEMENT(S) YOU HAVE TICKED IN SECTION 1 ABOVE**

**PUBLICATION OF BANNS IF YOU LIVE OUT OF THE PARISH**

*Please contact the minister at the church in your parish ([www.achurchnearyou.com](http://www.achurchnearyou.com)) as soon as possible to arrange for publication of banns there.*

### SECTION 3

*Please answer the questions which relate to the connection(s) you have ticked in Section 1. Please give exact dates, places, names etc if possible – if not, please give as much information as you can*

*As regards what documentary or other information will be needed, please see the paragraphs in the House of Bishops' guidance on the Church of England Marriage Measure (see front page) which deal with the relevant connection with the parish. The documents you supply will be returned to you.*

*Please complete your answer on a separate piece of paper if necessary & submit with the form.*

#### **A I was baptised in the parish (by a Church of England service/form of baptism)**

When were you baptised?

Where were you baptised?

What documentary or other information do you have for this? *(Please submit any copy of an entry in the baptism register, baptism certificate or other documents with this form)*

#### **B I have been confirmed (by a Church of England service) and my confirmation is entered in a register belonging to a church or chapel in the parish**

When were you confirmed?

Where were you confirmed?

Who prepared you for confirmation?

In which register is your confirmation recorded?

What documentary or other information do you have as regards the registration of your confirmation? *(Please submit any copy of an entry in the confirmation register, certificate etc or other documents with this form)*

#### **C My parent or grandparent was married in the parish by a Church of England service**

When and where did the marriage take place?

Please give names of the parties to the marriage, and state how the relevant party/parties are related to you.

What documentary or other information do you have for this? *(Please submit a copy of the relevant entry in the marriage register, marriage certificate or other documents with this form)*

<p><i>* This can apply whether or not you are still resident in the parish</i></p>	<p><b>D I have had my usual place of residence in the parish for at least 6 months *</b></p> <p>Please give</p> <ul style="list-style-type: none"> <li>• Each address at which you have been resident in the parish, and</li> <li>• The dates between which that address was/has been your usual place of residence</li> </ul> <p>What documentary or other information do you have for the above? <i>(Please submit the documents with this form)</i></p>
<p><i>* This can apply whether or not your parent(s) is/are still resident in the parish</i></p>	<p><b>E My parent has had his or her usual place of residence in the parish for at least 6 months during my lifetime *</b></p> <p>Please give:</p> <ul style="list-style-type: none"> <li>• Each address at which a parent of yours has been resident in the parish;</li> <li>• The name(s) of the parent(s) resident there; and</li> <li>• The dates between which that address is/was his/her/their usual place of residence</li> </ul> <p>What documentary or other information do you have for the above? <i>(Please submit the documents with this form)</i></p>

<p><i>* This can apply whether or not you are still attending worship in the parish</i></p>	<p><b>F I have habitually attended public worship at Church of England services in the parish for at least 6 months *</b></p> <p>When did you begin to attend public worship habitually in the parish?</p> <p>If you no longer do so, when did you cease to do so?</p> <p><i>Please state:</i></p> <ul style="list-style-type: none"> <li>• Where you worshipped in the parish during this period;</li> <li>• How often/on what occasions; and</li> <li>• What types of services you attended.</li> </ul> <p>What documentary or other information do you have for the above? <i>(Please submit the documents with this form)</i></p>
<p><i>* This can apply whether or not your parent(s) is/are are still attending worship in the parish</i></p>	<p><b>G My parent has habitually attended public worship at Church of England services in the parish for at least 6 months during my lifetime *</b></p> <p>When did your parent(s) begin to attend public worship habitually in the parish?</p> <p>If that is no longer the case, when did it cease?</p> <p>Please give his/her/their name(s) and his/her/their address(es) over that period</p> <p><i>Please state:</i></p> <ul style="list-style-type: none"> <li>• Where he/she/they worshipped in the parish during that period</li> <li>• How often/on what occasions; and</li> <li>• At what types of services?</li> </ul> <p>What documentary or other information do you have for the above? <i>(Please submit the documents with this form)</i></p>

Wedding Date: ..... Time:.....

**This sheet is for Office Use Only: Wedding Planning Sheet**

\* At time of marriage

Full name (block capitals)	Age*	Condition (delete as appropriate)	Occupation	Present address and phone number (at time of publishing banns)	Father's full name (if deceased, add dec'd)	Father's occupation
<b>Man</b>		Single/previous marriage dissolved/Widower				
<b>Woman</b>		Single/previous marriage dissolved/Widow				

Confirm evidence of Identity	Bride <input type="checkbox"/>	Groom <input type="checkbox"/>	Confirm evidence of residence	Bride <input type="checkbox"/>	Groom <input type="checkbox"/>
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<p>Marriage Preparation Dates: .....</p> <p>Date Couple informed: .....</p>	<p>Banns to be read in our parish:</p> <p>1).....</p> <p>2).....</p> <p>3).....</p> <p>Date Couple informed: .....</p> <p>Banns Ref No: .....</p> <p>Banns to be read in another parish? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Date Couple informed: .....</p>
<p>Minister: .....</p> <p>Organist / Music Group: .....</p> <p>Vergers: .....</p> <p>Flowers: .....</p> <p>Video: .....</p> <p>Car parking required? (£15) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Car parking confirmed with school Date .....</p> <p>Rehearsal Date: .....</p>	<p><b>Fees</b></p> <p>Wedding fee inc banns etc £ _____ ) &gt; Total Fee £ .....</p> <p>Vergers £ _____ ) £20 deposit paid on.....</p> <p>Organist / Worship Grp? <input type="checkbox"/> £ _____ ) Balance paid on .....</p> <p>Car park? <input type="checkbox"/> £ 15 )</p>

